

Careers- Provider access

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Original Author	Jenny Johns
Review date and SLT initial	November 2019
Next review date	September 2020

Samuel Rhodes: Provider Access policy

Introduction

This policy statement sets out the school's arrangement for managing the access of providers to pupils at the Samuel Rhodes for the purpose of giving them information about the school's careers education. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in year 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a carers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through options events, assemblies, group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider's access requests

Procedure

A provider wishing to request access should contact Jenny Johns, Deputy Head Teacher, Telephone 020 7704 7490; Email:

johns.j@srs.islington.sch.uk

Opportunities for access

There are a number of events, integrated into the school careers programme, please refer to Appendix A; Careers Programme. This will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please contact Jenny Johns the Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms, careers meeting room or private meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio/video and other specialist equipment to support provider presentation. This will all be discussed and agreed in advance of the visit with the Jenny Johns or a member of the careers team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to Jenny Johns or a member of the careers team and they will make sure all pupils have access to these resources.

Appendix A

Careers Lead- Jenny Johns, johns.j@srs.islington.sch.uk 020 7704 7490

Next Review: September 2020

Careers Programme	Activities	Comments	Impact of Careers Programme on pupils
Year 8-14	Assembly for all parents and students given by JJ summer 2019 to present vocational offer	Led by JJ	Develop understanding of Vocational options from year 9 onwards and SRs sixth form offer
Year 8 and 9	Offer from MY AFK to work with year 8 and 9 Half hour sessions The main focus of the sessions are to raise learner aspirations, whilst also getting them to consider their future careers, through a series of interactive sessions which involve using media technology.	Led JJ	Help pupils understand what types of careers they are interested in. Provides them with clear information that they can discuss in their EHCP meeting.
Year 8 onwards	KH meets with every pupil in a 1.1 situation each academic year, to discuss careers, this provides pupils with a report that they can use in their EHCP meeting.	Led by KH the careers TA.	Develops understanding of careers and subject/course that will help achieve these careers.
Year 9 onwards	Move Forward Programme Selected students working with Vinnie offering 1 to1 and group bespoke sessions to develop career pathways	Led by Think Forward	Vinnie and JL informally update each other with students' progress to link in with work experience

Year 9 onwards	Vocational and Core Subjects (Hair and Beauty and Food Technology) are supported by employers. Eg Visit to Hair Base Upper Street N1 Demonstrations by Chefs from Hyatt Hotel and Springboard Charity	Offer to all teachers to link employers Teachers email JL to source employer	Follow up offers of visits to hotels and identify areas of interest for students
Year 10 and 11	ASDAN Module taught World of Work CVs and personal statements	Usually put together by Annu KS4 coordinator for record of Achievements file in June	Students accreditation of ASDAN modules
Year 10 summer term	Planning for work experience. Initial meeting Parent Consultation day for parents and Student in with JL to plan for work experience	Student complete initial interests and personal information form	Opportunity for students to refine choices and interests through the coming months
Year 10	KW commences travel training 10 / 18 with students to increase the number of SRS students to be independent travellers		Increase the number of SRS students to be independent travellers for work experience
Year 11 onwards	Individual passports to accompany students on work experience for Employers	Work developed by KW	Greater understanding for the employers to appreciate and support the needs of the students
Year 11	2-week block Work Experience in November		Feedback and evaluation given to students at the end of placement by

	<p>Parents invited to accompany student to the location of the work placement</p> <p>Parents receive paper work to agree consent to the placement</p> <p>Parents and Students invited to work experience meeting usually 1 - 2 weeks prior to the commencement</p>		<p>employer to add to Record of Achievement and CV</p> <p>Students can build on experience to either extend and placement e.g continue placement in year 12 or widen their experience by trying a new sector</p>
Year 11	<p>Celebration Assembly for Work Experience December / January</p>	<p>Parents and employers invited to this event</p> <p>Governors participate in event</p>	<p>Each year increased numbers of parents and employers attend this event</p>
Year 11	<p>World of Work careers Fair for parents and students March</p> <p>Held in the hall and outreach rooms for an afternoon</p> <p>A range of business, colleges, training providers and charities invited to attend</p>	<p>Invitation to all special schools in Islington and nearby boroughs. Also SEND students in Islington schools invited</p>	<p>Each year increased numbers of parents and employers attend this event</p> <p>Students and Parents increase knowledge of local offer. Develop confidence in approaching organisations. Organisations liaise with JL after the event to follow up on requests and interests of students and parents</p>
Year 11	<p>Present Yourself day May</p> <p>Students and employers take part in a morning session of preparing for an interview and take part in a mock interview</p> <p>Lunch with employers and Students</p>	<p>Governors invited to participate in event</p>	<p>Employers who attend this event often offer new placements for students and develop a greater understanding of students strengths and needs</p>

Year 12 and 13	<p>ASDAN Employability units taught up to level 1 Employers from LBI and across Islington support these lessons taught by JL LBI and stakeholder Employers access information about the employability units and participation requirements via Diana James LBI School / Employer engagement officer and direct emails from JL</p>	<p>Visit from DWP officer to support Gatsby Bench mark criteria needed to be cancelled due simultaneous visit organised by Think Forward not made aware to JL until the day</p>	Students accreditation of Employability units
Years 12 and 13	<p>Extended work experience for Pathway 1 group. Commences end of September for a Thursday placement. Building up a bank of Work experience Parents notified of organisation and invited to accompany student to location. Paperwork signed to give consent Pathway 2 group. Work experience accompanied by TA to learn about the world of Work Fridays from January onwards</p>		

Year 12 and 13	Selected students working with CAP to assist with work experience	Students have been selected by JJ last year JL has not led on this CAP attend World of work Fair	Bespoke tailoring of needs and interests of individual students. Growing awareness by Students to be aware of local offer post 18
Year 12 and 13	Information on MENCAP programmes made available to students'	JJ led on this JL will be inviting MENCAP into her Employability sessions	Growing awareness by Students to beware of local offer post 18
Year 12-14	Euro monitor weekly for mentoring	Led by LC	
Date	Additional supporting activities		
Termly	Islington Careers Network Meetings attended by JJ		
Termly	ILDIP employment meetings attended by JJ		
Termly	JJ is a member of the Islington Project Search steering group		
Termly and ongoing	JL meets with Diana James LBI schools employer engagement officer to plan careers events		
Termly	The school has secured funding from Richard Reece for a careers TA until July 2020, to support the pupils, parents and staff with our careers programme and promoting independence.		
Termly	Careers team meet to discuss school action plan.		

Autumn	JJ met with Bob Neame for advice on Careers provision
Summer 2019	JJ met with Bob Neame for advice on Careers provision
Spring term 2019	JL and KW attend training session on Talentino Programme <i>The programme includes all the resources and training to deliver career coaching lessons based in the classroom.</i> Think Forward have access to these resources to use with SRS students
Spring term every year	Careers Fair
June 2018	JL met with SRS governor Hazel Adams and DWP officer Marie Rose Corbin to discuss existing Careers offer and support for the future against Gatsby Bench Criteria
October 2018	JL attends 5-day course on Supported Employment delivered by BASE